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EXTRAORDINARY

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## PART IV (A) — PROVINCIAL COUNCILS

### Provincial Councils Notifications

#### IMPOSITION OF REGULATIONS UNDER THE SOUTHERN PROVINCIAL ROAD PASSENGER TRANSPORT AUTHORITY—STATUTE No. 2 OF 1996 OF THE SOUTHERN PROVINCIAL COUNCIL

REGULATIONS imposed in terms of the provisions of (XL) (XV) of Chapter 41 of the Southern Provincial Road Passenger Transport Authority Statute No. 2 of 1996, are hereby published.

GUNARATNE WEERAKONE,  
Hon. Minister of Food, Co-operative,  
Housing and Transport,  
Southern Provincial Council.

#### Regulations

1. These regulations may cited as Road Passenger Transport Drivers'/Conductors' Service Regulations No. 1/2002 of the Southern Provincial Council.

2. Any driver or a counductor deployed in each of the omnibusses, to which a regular passenger permit is issued, within the Southern Province, shall possess a Vocational Training Certificate issued by the Southern Provincial Road Passenger Transport Authority.

2.1 A licence issued to a Conductor shall be a "Regular Passenger Transport Conductors' Licence".

2.2 Licence issued to a Driver shall be a "Regular Passenger Transport Drivers' Licence".

3. Qualification required for obtaining a Regular Road Passenger Transport Conductors' Licence—

3.1 Shall not be less than 18 years of age and not over 60 years of age.

3.2 Shall possess at least passes in 05 subjects at the G.C.E. (Ord. Level) Examination.

3.3 Shall be physically sound (Certificate from a Physician approved by the Authority).

3.4 Shall be of good moral character (Two character certificates to be produced, one should be from the Grama Seva Officer).

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4. Qualifications required for obtaining a Regular Road Passenger Transport Drivers' Licence —

- 4.1 Shall not be less than 25 years, and not over 60 years of age.
- 4.2 Weight shall be not less than 45 k.m.
- 4.3 Height shall be not less than 5 feet and 3 inches.
- 4.4 Shall possess a licence to drive motor coaches and 3 years experience in driving heavy vehicles.
- 4.5 Shall possess at least a minimum qualification of a Pass in Grade VIII.
- 4.6 Shall be physically sound (should be confirmed by a Medical Certificate) and such certificate shall be from a physician recognized by the Authority.)
- 4.7 Shall be of good moral character (Two character certificates to be produced. One should be from the Grama Seva Officer.)

5. Minimum Educational Qualification does not apply to the conductors or drivers serving in a bus running under a Regular Passenger Transport Permit to 01.09.2002.

6. Applicants eligible under the above qualifications shall be called for an interview if the board is satisfied, a temporary regular Passenger Service Conductors Licence may be issued for a period of 3 months. Permanent Licence is issued only in case where successful completion of vocational training (from an institution approved by the Authority).

7. Regular Passenger Transport Conductors' and Drivers' Licences are issued for a period of 3 years maximumly. Again the licences will be extended for Conductors and Drivers who have had performed a satisfactory service, after getting them trained under a lecture programme.

8. The authority or a Vocational Training institute recognised by the board may charge training expenses from the Drivers and Conductors.

9. Regular passenger transport drivers/conductors licence should compulsorily contain the details such as —

- 9.1 Licence number.
- 9.2 Name, address and date of birth.
- 9.3 National identity card number.
- 9.4 Period of validity.
- 9.5 Date of issue.
- 9.6 Photograph.
- 9.7 Seal of assurance.
- 9.8 In case of driving licence motor coach driving licence number and the date of issue.

10. In case of drivers/conductors who have gained successful training from the National Transport Commission or any other recognised institution, Regular Passenger Transport Conductors/and Driving Licensed will be issued to them recovering only the renewal charges.

11. Person holding a regular passenger transport conductors' licence shall observe the conditions applicable to the said licence as shown below :

- 11.1 Whenever a bus driven under a regular passenger transport service permit, the conductor shall wear the regular passenger transport conductor's licence in such a way that it could be seen by the passengers.



- 11.2 A valid ticket for the purpose of travelling should be issued to every passenger who steps into the bus ; and such ticket should contain the type of the bus/service, serial number, charge levied, and the destination.
- 11.3 The fee nominated by the authority, is to be chargeable from the passengers.
- 11.4 In the event of any failure in the process of running the bus to the destination, due to unavoidable circumstances such as an accident or mechanical disorder, the travelling charges leaviabale from such place of stoppage to the destination, should be refunded to the passengers.
- 11.5 In case where a passenger sitting on a seat reserved for religious priests, disabled or pregnant ladies, such seats to be claimed whenever necessity arises.
- 11.6 Should refrain from taking charge of duties having taken liquor or drugs or using liquor or drugs or while on duty.
- 11.7 No person to be allowed to go on the foot-board or on a place which is not inside of the bus.
- 11.8 No permission be given for transportation of goods which obstruct the passengers.
- 11.9 No permission be given for smoking in the bus.
- 11.10 Be polite and obliging to the passengers, public and other officers.
- 11.11 Ensure that the formal destination board be exhibited in the bus.
- 11.12 Should observe/exercise the instructions and orders given by the authorised officers in the uniform.
- 11.13 Should assist the officers during mobile inspections.
- 11.14 Permit and all other documents to be available during the operation of the bus, be made available for inspection on demand by an authorised officer. And in such an event of surrendering the possession of any such permit or document to an authorised officer, a writing or a written statement to be obtained from such an officer for having accepted such document.
- 11.15 A conductor shall wear a uniform prescribed by the Employer and the appearance of such a dress or the coat shall at all times be admirable to the passengers.
- 11.16 Shall take action to run the bus on a time table. And shall take action to avoid stopping the bus at unauthorised places and taking passengers and delaying on the way.
- 11.17 Shall assist the driver to begin the journey as instructed and also in the matters of starting and completing the journey in time as scheduled.
- 11.18 In the event of an accident, arrangements should be made to take the victimized passengers promptly to the nearest hospital.
- 11.19 In any event no shouting be made for the purpose of taking passengers to the bus. And no touts be deployed for this purpose.
- 11.20 No fee or a gratification shall be payable to any officer or a person, excepting a charge, if any, lawfully ordered by the Southern Provincial Road Passenger Transport Authority for payment.
- 11.21 Shall pay attention for the performance of the cleanliness of the bus as well as the matters pertaining to the facilities needed to the passengers.



- 11.22 In case of an article or any material belonging to a passenger is left behind in the bus due to an oversight, such material or item shall be handed to an officer in the nearest bus-stand and a receipt to be obtained to that effect. And you shall see whether such article has been received by the due owner.
- 11.23 Regularly before starting the days service, the conductor due for duty on such date, shall write his name and place his signature in the log entry book relevant to the due date.
- 11.24 The conductor is bound to maintain a route register for the purpose of indicating the daily income drivers from tickets issued or to use a form prescribed for this purpose, and shall duly handover the collections to the Authority or to the Employer.
- 11.25 When an authorised officer of the Road Passenger Transport Authority demands for any details or a report which deemed to be necessary pertaining to the regular passenger transport conductor's licence, the conductor shall comply with such demands, production of false or fraudulent information would be a reason for cancellation of the licence.
- 11.26 The number of regular passenger transport licence shall be regarded as the registration number of conductor who has registered in the authority.
12. A person who obtains regular passenger transport drivers' licence shall observe the following conditions :
  - 12.1 Whenever a bus driven under a regular passenger transport service permit, the driver shall wear the regular passenger transport driver's licence in such a way that it could be seen by the passengers.
  - 12.2 Shall drive the bus in such a way that it would guarantee the protection and comforts of the passengers traveling in the bus.
  - 12.3 Shall not drive the vehicle carelessly, negligently and recklessly.
  - 12.4 Shall do the loading of passengers to the bus at approved halting places, when there is accommodation in the bus and getting them down shall be done at the formal halting places.
  - 12.5 Shall check the fuel, tyres, brakes, etc. and see whether the vehicle is in a running condition, before starting the journey.
  - 12.6 Shall refrain from negligent driving which would bring discomfort to the passengers or cause traffic obstruction or cause damages to the income of other runners or international delaying on the way.
  - 12.7 Shall avoid engaging in service under the influence of liquor or drugs, or taking liquor or drugs while in service.
  - 12.8 No permission shall be granted to any person to travel on the foot board or any other place excepting indoor of the bus.
  - 12.9 Shall act in a polite and obliging manner to all passengers, public officers of the Authority or any other officers.
  - 12.10 Shall duly exhibit the destination board in the bus.
  - 12.11 Shall ensure that action be taken in terms of the provisions provided in the Motor Traffic Act in the event of a road accident. Details of serious and fatal accident shall have to be brought to the notice of the Passenger Transport Authority. After the occurrence of a fatal accident and before using the bus again for passenger transport, under a regular passenger transport permit, a medical report with regard to the physical fitness of the driver shall have to be produced to the Passenger Transport Authority.



- 12.12 Shall not accelerate a bus in risky way ahead or reverse at a bus-stand.
- 12.13 Shall not park a bus at a bus-stand in such a way that it would not be an obstruction to the bustand or to the busses coming towards the platform.
- 12.14 Shall operate the running according to a time table. No trips in addition to the time table should be done without written permission obtained from the authorised officer.
- 12.15 Shall ensure to drive the vehicle in such a manner that it would not cause any damage to the interior buildings or to the passengers' sheds in the bus-stand. In the event of such an accident, it would be promptly brought to the notice of the officer-in-charge of the bus-stand.
- 12.16 Regularly before starting the days service, the driver due for duty on such dates, shall write his name and place his signature on a log entry book relevant to the due date. Log entry book should be properly maintained.
- 12.17 No fee or a gratification shall be payable to any officer or a person, excepting a charge, if any, lawfully ordered by the Southern Provincial Road Passenger Transport Authority for payment.
- 12.18 Whenever an authorised officer of the Road Passenger Transport Authority demands for any details or a report which deemed to be necessary pertaining to the regular Passenger Transport Drivers' Licence, the driver shall comply with such demands. Production of false or fraudulent information would be a reason for cancellation of the licence.
- 12.19 Shall be dressed with a uniform prescribed by the employer when serving under the regular passenger transport drivers licence, and the appearance of such uniform shall at all time be admirable to the passengers.
- 12.20 Shall refrain from smoking whenever serving in the bus.
- 12.21 Shall avoid talking with others while driving the vehicle.
- 12.22 Shall not operate cassettes or radios in a manner that it would be uncomfortable to the passengers.
- 12.23 Shall be more attentive when disabled persons and pregnant ladies getting in and getting out of the bus.
- 12.24 When a signal is given by the Inspectors to stop the bus, it shall be stopped and shall take action to assist the Inspectors.
- 12.25 As a professional driver, shall taken action at all possible times to avoid road accidents.
- 12.26 When an authorised officer of the Road Passenger Transport Authority demands any details or a report which deemed to be necessary pertaining to the regular passenger transport drivers' licence, the driver shall promptly comply with such demands. Production of false or fraudulent information would be a reason for cancellation of the licence.
- 12.27 The number of the regular passenger transport licence issued to you, shall be regarded as the number registered as a Driver in the Authority.

13. Drivers and Conductors holding regular passenger transport licences, shall comply with the conditions applicable to them, as specified in the licence. Failure to comply or contravention of such conditions, if so reported, disciplinary action will be taken against them, by the Authority which issued the Licences.

14. At such an inquiry, if the conditions of licence is found to have been contravened, the following actions will be taken against such driver/conductor.



- 14.1 Warning,
  - 14.2 Directing such driver/conductor to undergo a course of training, at their own expenses, in an institution which shall be nominated by the Passenger Transport Authority.
  - 14.3 Temporary suspension of the regular passenger transport conductor's/driver's licence or imposition of an excess not exceeding to a sum of Rs. 500.
  - 14.4 Cancellation or non-extension of the regular passenger transport conductor's/driver's licence.
15. In case where a driver or a conductor being aggrieved with a disciplinary order, he may within 14 days from the date of such ruling, produce written submissions in the form of an Appeal to the Southern Provincial Road Passenger Transport Authority. The decision taken at such an inquiry held by an officer appointed by the Chairman, shall be the final and conclusive.
16. Any authorised officer of the Road Passenger Transport Authority is empowered to inquire whether the conditions, instructions specified to an omnibus running under the Regular Road Passenger Permit, are being properly exercised or to fulfil any other official requirement and for instances of inquiries, the omnibus owner and the employees shall extend their co-operation.
- 16.1 In the event of it being found necessary for the omnibus owner or bus Company to appoint Ticket Inspectors for the purpose of ensuring the stability of the income by way of checking passengers' tickets, such appointment of Ticket Inspectors shall have to be done in terms of the conditions and rulings of the Road Passenger Transport Authority ; and such appointees shall possess Ticket Inspectors' Licences.
  - 16.2 The minimum qualifications required for the issue of a Ticket Inspectors Licence is a pass at the G.C.E (O/L) Examination in six subjects inclusive of credit passes in the Language and Mathematics.
  - 16.3 In addition to that the authority shall be satisfied with the knowledge and experience for that purpose, and if not the authority may make an order to produce a certificate of training issued by a recognized training institute.
  - 16.4 Any ticket inspectors' licence issued to any person whoever other than that of the Road Transport Authority, if not extended again, its validity shall be only for a period of one year.
  - 16.5 In case of issuing licences to the Ticket Inspectors presently deployed by some company, minimum requisite educational qualifications may be differed, according to their experiences.
17. The Licence fees payable for issuing Regular Road Passenger Conductors'/Drivers' Licences and Ticket Inspectors' Licences are, as shown below :
- 17.1 Fee for Bus Drivers'/Conductors' Licence is Rs. 300.
  - 17.2 Fee for the renewal of Conductors' Licence Rs. 200.
  - 17.3 Fee for Conductor's temporary Licence is Rs. 100.
  - 17.4 Fee for a Ticket Inspector's Licence is Rs. 300.
  - 17.5 Fee for renewal of a Ticket Inspectors' Licence is Rs. 200.
  - 17.6 Fee for issuing a Duplicate Copy is Rs. 100.